# Sunday Pre-Service Checklist

Setup

- [ ] Make sure mics plugged in
- [ ] Plug guitar in
- [ ] Turn on wireless receiver
- [ ] Turn on Soundboard
- [ ] Aim Cameras
- [ ] Turn mics on (on mic)
- [ ] Plug Projector Cord in
  - [ ] Turn Projectors on
- [ ] Turn on & log into computer
- [ ] run Virtual Monitor.bat (answer Yes when asked about changes)
- [ ] run ProPresenter
  - [ ] Reassign Virtual Monitor
- [ ] IF RUNNING ZOOM
- [ ] Open ZoomRoom
  - [ ] Share Screen #4 with sound
  - [ ] Set sound to Line IN
- [ ] Open Doors & Windows

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