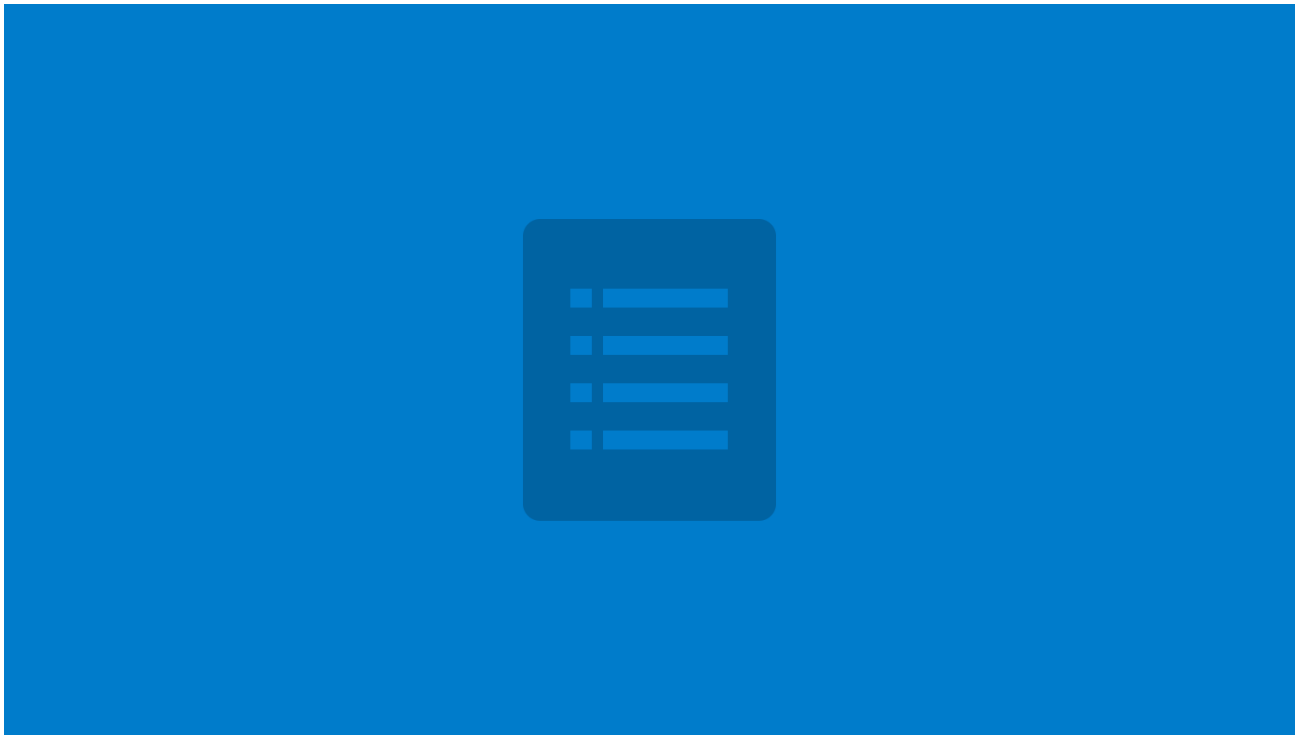
7 Must-Follow Standup Meeting Rules

Whether you've been doing daily standups for a while, or your team is just starting out, these 7 standup meeting rules will help keep your meetings on track and productive every day.



- [ ] Keep it brief.
- [ ] Communicate the meeting's goals.
- [ ] Decide on a Scrum Master or manager that will lead the meetings.
- [ ] Hold multiple scrums/standups for different teams if needed.
- [ ] Decide if your standups should be synchronous /asynchronous.
- [ ] Keep the meeting time and place consistent.
- [ ] Ask the same three daily standup questions.

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