# Tech Director NewLife NWA

weekend

## ProPresenter Checklist

- [ ] check all timers
- [ ] check all stage display actions
- [ ] check all audience look actions
- [ ] check all audio/audio routing on videos
- [ ] check scripture/points/images for sermon

## Broadcast Checklist

- [ ] go to control.resi.io
- [ ] look at Sceduling, are the appropriate times and days set?
- [ ] (Saturday) put Descriptions into Scheduling>Calendar Event>Edit Scedule>Edit Web Event>Edit Stream to social media(both YouTube & Facebook)
- [ ] Once Encoder is started (12:30 Sat 9:45 Sun) go to Events>Encoder Events>Actions ••• > Watch> hit play, is there video? audio?
- [ ] Make sure ATEM Mini has 3 Video lit Red before go time
- [ ] is there an SSD in Ninja Blade ( needs to be the one marked S, it's the only "compatible drive") if Saturday format it otherwise Hit Record
- [ ] Broadcast Audio, have broadcast audio engineer hit Record on X32
- [ ] check ChOP

## Video Checklist

- [ ] go to Silver Laptop near ATEM Mini and load ATEM software
- [ ] go to Connection> select ATEM Studio Pro>connect then go to File>Restore>Desktop>ATEMCameraSettingsRestore
- [ ] go to Connection> select ATEM Mini>connect
- [ ] open Bomes and minimize it, now on ATEM Software select VID in program (red) and select LIVE in preview (green)

## Building Checklist

- [ ] make sure overflow projector, mom's room TV, Atrium TV/Speakers are on (after practice)
- [ ] Start Sonos
- [ ] start RTI Control turn system on

- [ ] activate back stage display

## Broadcast Audio

- [ ] go to Ableton laptop back stage and select link, go to production office iMac and select link now it should read (link1)
- [ ] is audio clipping in ninja? listen during practice/broadcast.
- [ ] have Worship leader fire songs and check that key and bpm changes

Created By -