Cabin Departure Checklist

Tasks to be completed before leaving the cabin, revision 0.

- [ ] Sheets that were used have been washed.
- [ ] Sheets that were used have been dried.
- [ ] Sheets that were used have been put away or put back on the beds they came from.
- [ ] All beds that were slept in have been remade with clean sheets.
- [ ] All towels washed.
- [ ] All towels have been dried.
- [ ] All towels put away.
- [ ] Upper deck swept, if necessary.
- [ ] Middle deck swept, if necessary.
- [ ] Lower porch swept, if necessary.
- [ ] All three outside staircases swept, if necessary.
- [ ] Basement vacuumed, if necessary.
- [ ] Main floor vacuumed, if necessary.
- [ ] Top floor, if necessary.
- [ ] Grill gas supply is turned off at the tank and the grill is covered. (Wait till grill is cool.)
- [ ] Chairs on middle deck are stacked under the eaves of the house.
- [ ] Outside storage lockers are locked.
- [ ] Flag on the middle deck has been brought in, if necessary.
- [ ] Exercise weights are stored where nobody can trip on them.
- [ ] Mailbox has been checked and emptied.
- [ ] Campfire ring is completely free of warmth.
- [ ] Fireplace is completely cool.
- [ ] Fireplace flu is clos
- [ ] Area under fireplace has been swept.
- [ ] Tinderbox for fireplace is securely closed.
- [ ] Lawn has been mowed.
- [ ] Kitchen counter and stove has been wiped down..
- [ ] Stove burners have been covered.
- [ ] Dishes have been washed and put away.
- [ ] Perishable food has been removed from the cabinets, refrigerator, and freezer.

- [ ] Trash and recycling have been taken out.
- [ ] House phones are in their chargers.
- [ ] Kayaks have been pulled ashore.
- [ ] Kayak paddles are in the basement.
- [ ] Rowboat has been pulled out of the water and its drain plug has been removed
- [ ] Rowboat has been covered.
- [ ] Thermostat set to follow schedule.
- [ ] Water supply has been turned off.
- [ ] Femtocell has been unplugged.
- [ ] All windows have been closed and locked.
- [ ] Everyone has packed their toiletries and phone chargers.
- [ ] All fans and lights (especially outdoor lights) have been turned off.
- [ ] All doors have been locked.

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